



MENNO HALL

CAREER OPPORTUNITY

DIRECTOR

Menno Hall Student Residence

INSPIRE. LEAD. BUILD COMMUNITY.



www.mennohall.com

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Director, Menno Hall Student Residence

Reports To: PCDA Board

Location: Vancouver, BC

Employment Type: Full-time, commencing September 1, 2025

Suggested Salary Range: \$90,000–\$120,000 plus benefits, dependent on experience

About Menno Hall and the Opportunity

Menno Hall is an inclusive, faith-informed student residence and hospitality space opening in September 2026 at the gateway to the University of British Columbia (UBC), Vancouver. Rooted in a Mennonite tradition of community, hospitality, and peace, Menno Hall aims to provide a spiritually nourishing and academically supportive home for over 100 student residents.

The new Menno Hall is built on the legacy of the Menno Simons Centre, which provided student housing in a Christian faith based community just outside of UBC for over 30 years. The Pacific Centre for Discipleship Association (PCDA), which has stewarded this vision since the 1980s, has spent the last four years bringing Menno Hall to life through planning, community engagement, and development.

We are now hiring our first staff member to lead us into this exciting next chapter. This is a rare opportunity to shape a new intentional community in an academic residence from the ground up. The Director of Menno Hall's Student Residence will be responsible for establishing systems and culture, reporting to PCDA board members, and leading future staff (including the Dean of Students and Kitchen Manager) to realize Menno Hall's mission.

More information about Menno Hall can be found at: <https://www.mennohall.com/>

Position Overview

The Director will lead the start-up and day-to-day operations of Menno Hall. This includes providing overall organizational leadership, overseeing the Dean of Students, Kitchen Manager, and managing the leasing of institutional space. As the primary on-site leader, the Director is responsible for ensuring smooth operations and mission alignment across all areas, while fostering a welcoming, safe, and enriching environment rooted in hospitality, inclusion, and faith.



Key Responsibilities

- Provide day-to-day oversight of Menno Hall's student residence, hospitality services, and institutional space.
- Supervise and support residence staff, including the Dean of Students and Kitchen Manager; collaborate on student and community programming.
- Ensure building operations meet all maintenance, safety, and health regulations.
- Develop and manage the operational budget in partnership with financial leadership.
- Support the recruitment, onboarding, and retention of student residents.
- Act as the primary point of contact for contractors, vendors, and service providers.
- Cultivate a vibrant residential community grounded in academic engagement, mutual respect, spiritual exploration, and shared responsibility.

Ideal Characteristics & Qualifications

- Proven experience in residence life, hospitality, academics, property management, or community leadership
- Strong administrative, organizational, and financial management skills
- Excellent interpersonal, communication, and team-building abilities
- Demonstrated ability to foster an inclusive, faith-informed, and welcoming environment
- Experience in crisis response and/or conflict resolution is a strong asset
- Alignment with Menno Hall's values of peace, community, hospitality, and discipleship

